

# **MONTCLAIR PUBLIC SCHOOLS**



**MONTCLAIR, NEW JERSEY**

**PUBLIC BOARD MEETING HELD ON**

**MONDAY, JULY 25, 2016 AT 6:00 PM  
GEORGE INNESS ANNEX ATRIUM  
141 PARK STREET, MONTCLAIR, NEW JERSEY**

MINUTES OF THE PUBLIC BOARD MEETING  
HELD MONDAY, JULY 25, 2016 AT 6:00 PM  
GEORGE INNESS ANNEX ATRIUM  
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. STATEMENTS

1. Meeting Notice

B. RESOLUTION FOR EXECUTIVE SESSION at 6:00 pm

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters,

NOW THEREFORE BE IT RESOLVED, the Board of Education adjourns to closed session to discuss:

- a matter rendered confidential by federal or state law;
- a collective bargaining agreement and/or negotiations related to it;
- pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

C. EXECUTIVE SESSION

D. RETURN TO OPEN SESSION at 8:05 pm

E. STATEMENTS

1. Meeting Notice

F. THE PLEDGE OF ALLEGIANCE

G. ROLL CALL

	PRESENT	ABSENT
Jessica de Koninck	x	
Jevon Caldwell-Gross	x	
Laura Hertzog	x	
Joseph Kavesh	x	
Anne Mernin	x	
Eve Robinson	x	
Franklin Turner	x	

Staff Members	1
Members of the Public	15
Members of the Press	2

H. SUPERINTENDENT'S OFFICE

I. COMMENTS FROM THE PUBLIC

The Board will allow time for the public to comment on agenda and non-agenda items.

J. MINUTES

**Anne Mernin moved to approve the following minutes:**

1. Public Board meeting held on June 20, 2016
2. Board Hearing held on July 5, 2016

**Seconded by Eve Robinson and approved by a vote of 7-0**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x		X July 5	
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			

Franklin Turner	x			
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K. DEPARTMENT OF CURRICULUM AND INSTRUCTION

1. Resolution Re: Approval of Field Trips

**Joe Kavesh moved to approve the following resolution:**

**WHEREAS,** THE NEW JERSEY DEPARTMENT OF EDUCATION ACCOUNTABILITY REGULATIONS REQUIRE APPROVAL OF ALL SCHOOL RELATED FIELD TRIPS BY THE BOARD OF EDUCATION AND,

**WHEREAS,** THE FIELD TRIP MUST BE DIRECTLY RELATED TO INSTRUCTION AND CLASS WORK,

**NOW, THEREFORE, BE IT RESOLVED** THAT THE FOLLOWING FIELD TRIPS ARE APPROVED:

DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE	DURING SCHOOL HRS.
7/13/2016	Bullock	3 & 4	Maliszewski/Covello/ Lawrence/Schwartz	Montclair Public Library 50 S. Fullerton Ave Montclair, NJ	\$0	Introduction to Reading, exploring the Library and literacy based activities	Yes 1 hr.
7/19/2016	Bullock	1 <sup>st</sup>	McGrath/Bauer	Montclair Public Library 50 S. Fullerton Ave. Montclair, NJ	\$0	Introduction to Reading, exploring the Library and literacy based activities	Yes 1 hr.
7/20/2016	Bullock	2 <sup>nd</sup>	Bassett/Musa	Montclair Public Library 50 S. Fullerton Ave. Montclair, NJ	\$0	Introduction to Reading, exploring the Library and literacy based activities	Yes 1 hr.
7/27/2016	Imani Program MHS Annex	6 <sup>th</sup>	Robinson/Kozma/Ortiz /Wells	Liberty Science Museum 222 Jersey City Blvd. Jersey City, NJ	\$17.50	Connect Math & Language Arts to exhibit "Bodies Revealed".	Yes 4 hrs.

DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE	DURING SCHOOL HRS.
7/9/2016	Hillside	4-5	D'Amico	Raymond Bateman Student Life Branchburg, NJ	\$0	Performance for Raymond Bateman Memorial Service	No 4 hrs.
7/23/2016	Hillside	4-5	D'Amico	Branch Performance Arts Center  55 Lexington Avenue  New York, New York	\$0	Televised appearance and performance to be aired Oct.29 at 7pm on Channel 11	No 5 hrs.
7/8/2016	MHS	10-12	English	Liberty Science Center  222 Jersey City Blvd.  Jersey City, New Jersey	\$0	Students will participate in a food, chemistry laboratory exploration and visit the Titanic artifacts	Yes 6 hrs.
7/15/2016	MHS	10-12	English	Wetlands Institute  1075 Stone Harbor Blvd.  Stone Harbor, NJ	\$0	Students will participate in environmental Kayaking testing water salinity identification of marine species.	Yes 10 hrs.
7/22/2016	MHS	10-12	English	Rutgers Dental School  110 Bergen Street  Newark, NJ	\$0	Students will visit w/faculty and staff for admissions. Tour dental labs at clinic.	Yes 3.5hrs
9/19-9/21/2016	MHS	12	Settembrino/Brown	Camp Bernie  327 Turkey Rd.  Port Murray, NJ	\$25	Students will gain group facilities and leadership skills needed to conduct freshmen outreach	Yes 2 days
9/6/2016	Renaissance	8	Jackson	Tourne Park  McCaffrey Lane  Boonton, NJ	\$5	Science exploration, homeroom building, class introductions and hiking	Yes 5.5 hrs.

DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE	DURING SCHOOL HRS.
9/15/2016	Renaissance	6-8	Doyle/Heuschkel			Various Communities Service	Yes 2 hrs.
9/16/2016	Renaissance	6	Smith	Sandy Hook Beach  Sandy Hook National Park, Sandy Hook, NJ	\$3	To explore the variations and diversity of Living Things on ocean side vs. Bay side.	Yes 4 hrs.
10/7/2016	Renaissance	6	Smith	Bronx Zoo  2300 Southern Blvd.  Bronx, NY 10460	\$17	To explore the varying body structure of different phylums of the animal kingdom.	Yes 4 hrs.
10/14/2016 & 10/21/2016	Renaissance		Cullen/Khan/	Harriman State Park  Seven Lakes Dr./Bear Mountain Circle  Ramapo, NY 10974	\$5	Students will explore the local geography and discuss its relation to their earth science curriculum	Yes 5 hrs.
10/28/2016	Renaissance	7	Cullen/Khan/Garzon/ Thomas	Pax-Ammicus (Edgar Allen Poe)  23 Lake Shore Rd, Budd Lake, NJ	\$20	Coordinators with Classic Literature Class on Friday. Poe's life & seen in conjunction with the stories	Yes 5.5 hrs.
11/4 & 11/18/2016	Renaissance	7	Cullen/Khan/Garzon/ Thomas	Phillipsburg Manor  381 N. Broadway  Sleepy Hollow, NY	\$10	Students travel to the town of Sleepy Hollow to visit a recreated colonial farm and the Old Dutch Church.	Yes 5.5 hrs.
12/2 & 12/16/2016	Renaissance	7	Cullen/Khan/Garzon/ Thomas	Museum of Jewish Heritage  36 Battery Place  New York, NY	\$10	Holocaust studies	Yes 5.5 hrs.
1/13/2017	Renaissance	8	Stulbaum	Museum of Mathematics  11 E. 26 <sup>th</sup> Street  New York, NY	\$15	Trying mathematical concepts to real world experiences	Yes 5.5 hrs.

DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE	DURING SCHOOL HRS.
2/10-2/24/2017	Renaissance	7	Cullen/Khan/Garzon/Thomas	African Burial Grounds 290 Broadway New York, NY	\$5	The study of colonial Manhattan from eras of Dutch and British control. Emphasizing the major contributions for the Africans population.	Yes 5.5 hrs.
5/12/2017	Renaissance	7	Cullen/Khan/Garzon/Thomas	Pax Amicus (Romeo & Juliet) 23 Lake Shore Rd Budd Lake, NJ	\$20	Coordinates with Classic Literature Class on Fridays. Romeo & Juliet is seen live in	Yes 5.5 hrs.
5/26/2017	Renaissance	7	Cullen/Khan/Garzon/Thomas	Revolutionary. Walk- Montclair	\$0	To directly connect historical sites in Montclair demonstrating NJ's role in the Revolutionary War.	Yes 2 hrs.

**BE IT FINALLY RESOLVED** THAT THE FIELD TRIPS ARE APPROVED IN ACCORDANCE WITH THE NEW JERSEY DEPARTMENT OF EDUCATION ACCOUNTABILITY REGULATIONS.

**Seconded by Franklin Turner and approved by a vote of 6-1 4-3**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x	X trips taken prior to 7/25/16		
Joseph Kavesh	x			
Anne Mernin	x	X trips taken prior to 7/25/16		
Eve Robinson	x			
Franklin Turner	x	X trips taken prior to 7/25/16		

L. BUSINESS OFFICE

1. Resolution Re: Approval of Conference and Travel

**Eve Robinson moved to approve the following resolution:**

**WHEREAS**, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

**WHEREAS**, the travel must be directly related to the employee's or Board member's current responsibilities,

**NOW, THEREFORE, BE IT RESOLVED** that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

<b>CONFERENCE AND TRAVEL EXPENSES</b>						
<b>CONFERENCE</b>	<b><u>DATE</u></b>	<b><u>BOARD MEMBER/ EMPLOYEE</u></b>	<b><u>SCHOOL DEPT.</u></b>	<b><u>ESTIMATED COST</u></b>	<b><u>EDUCATIONAL PURPOSE</u></b>	<b><u>LOCATION</u></b>
2016 EdTA NATIONAL CONFERENCE/ EDUCATIONAL THEATRE ASSOCIATION	<b>9/15-18/16</b>	THOMAS LUPFER	GLENFIELD	<b>\$0</b>	Presentations at this conference will help with updates to lessons in Drama curriculum and his presentation will share the latest practices in Revised Drama.	Las Vegas, NV
EDUSCAPE SUMMIT/ GOOGLE FOR EDUCATION	<b>7/13-14/16</b>	PAMELA WRIGHT	MHS	<b>\$369.20</b>	This training will make her more familiar with Google programs for use in the classroom.	Ramsey, NJ
AVID SUMMER INSTITUTE/ AVID	<b>7/18-20/16</b>	JENNIFER BLOCH CLIFTON J. THOMPSON DAVIDA HAREWOOD ANNE B. GIAMPOALA	CO MHS	<b>\$1,038.90</b> <b>\$341.04</b> <b>\$1,038.90</b> <b>\$1,038.90</b>	This program is focused on implementing strategies to support student advancement and	Philadelphia, PA



		MIRTA ALSINA JOYCE WEEG DAIRON MONTESIHO  JAMES EARLE  ERIKA PIERCE REBECCA WEINTRAUB	GLENFIELD	\$1,038.90 \$1,038.90 \$1,038.90  \$341.04  \$341.04 \$1,038.90	close the achievement gap.	
EdTECH TEAM NJJ SUMMIT/ EDTECH TEAM	<b>7/13 &amp; 14/16</b>	BARRY HAINES SHIVAN PERSAD CHARLES PORIS JOHN SCANLON JUDITH TOWERY KRISTEN MCCANN MC FUENTES  STEPHANIE LAVAIL ANTHONY KEYS BOYCE ENNIS LEI LIANG	TECH MT. H. MT. H MT. H HILLSIDE NE WA  BULLOCK MHS MHS MHS	\$282.56 \$23.56 \$282.56 \$282.56 \$282.56 \$282.56 \$282.56  \$282.58 \$282.56 \$282.56 \$282.56	This workshop will promote the Google Apps for Education (GAPE) tools that support the district goals for Technology.	Marlboro, NJ
ACHIEVE NJ IMPLEMENTATION/ DOE	<b>7/25/16</b>	BARRY HAINES RON BOLANDI REBECCA ROSS ANTHONY GROSSO ERIKA PIERCE JOSEPH PUTRINO NAOMI KIRKMAN JILL SACK MAJOR JENNINGS	TECH CO CO WA GLENFIELD GLENFIELD BRADFORD MT. H.	\$5.89 \$10.00 \$0 EACH	Participation in the seminar will support district implementation of the proposed regulatory changes to AchieveNJ.	Denville, NJ
ACHIEVE NJ IMPLEMENTATION/ DOE	<b>7/26/16</b>	GAIL CLARKE SUSAN BECKER NAMI KUWABARA FELICE HARRISON- CRAWFORD SAMANTHAA ANGLIN PAT KRENN	NE BULLOCK BULLOCK CO HILLSIDE	\$0 EACH      \$18.00 each	Participation in the seminar will support district implementation of the proposed regulatory changes to AchieveNJ.	Paramus, NJ
CONVERSATIONS AROUND CURRICULUM AND INSTRUCTION:	<b>8/16/16</b>	RON BOLANDI DEBORAH EVANS	CO	\$0 EACH	New Jersey mandates regarding New Jersey standards.	Parsippany, NJ

BUILDING THE CURRICULAR FRAMEWORK DOE						
OPRA SEMINAR/ NJ GOVERNMENT RECORDS COUNCIL	<b>8/17/16</b>	DIANE BERTRAND	CO	<b>\$42.44</b>	This seminar will provide up-dated information to better understand the mandatory requirements of the Open Public Records Act.	Trenton, NJ

**BE IT FINALLY RESOLVED** that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

**Seconded by Joe Kavesh and approved by a vote of 7-0 4-3**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x	X trips taken prior to 7/25/16		
Joseph Kavesh	x			
Anne Mernin	x	X trips taken prior to 7/25/16		
Eve Robinson	x			
Franklin Turner	x	X trips taken prior to 7/25/16		

2. Resolution Re: Monthly Budget Reports and Bills and Claims

**Eve Robinson moved to approve the following resolution:**

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11 (c) 3, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a), and that pursuant to N.J.A.C.

6A:23-2-11 (c) 4, after review of the board secretary's monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for the June 2016 Year End Bills List in the amount of \$4,467,864.76.

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair in the amount of \$9,960,799.00 for the month of July 2016.

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges receipt of the Secretary's Report for the month of May 2016 and Treasurer's Report for the month of May 2016.

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Jessica de Koninck	<b>x</b>			
Jevon Caldwell-Gross	<b>x</b>			
Laura Hertzog	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin	<b>x</b>			
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

3. Agenda Title: Change Order #1 For Auditorium HVAC Replacement at Glenfield School

**Eve Robinson moved to approve the following resolution:**

Topic: Supplies, equipment and services anticipated to be in excess of \$40,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on May 12, 2016 for Auditorium HVAC Replacement at Glenfield School. The contract was awarded to Envirocon, 490 Schooley's Mountain Road, Hackettstown, New Jersey, 07840 in the total amount of \$210,900.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #1 in the amount of \$6,152.00 to furnish and install three layers of gypsum board on rooftop unit (RTU) adapter curb per Aeon instructions and approved submittal.

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

4. Resolution Re: Award of Contract for MP Room Foundation Waterproofing at Northeast School

**Eve Robinson moved to approve the following resolution:**

WHEREAS, supplies, equipment and services anticipated to be in excess of \$40,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10, and

WHEREAS, in accordance with Public School Contract Law, specifications were prepared for the Board of Education by Parette Somjen, Architect for the Montclair Board of Education, advertised, and sealed bids received on June 22, 2016, for MP Room Foundation Waterproofing at Northeast School. Five (5) companies received copies of the bid and three (3) bids were received (see attached),

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education accepts the recommendation of the Board's Architect, Parette Somjen Architects LLC, and awards a contract for MP Room Foundation Waterproofing at Northeast School to KDP, 220 Goodsprings Road, Stewartsville, New Jersey, 08886, in the total amount of \$89,640.00.

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			

Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

5. Resolution Re: Acceptance of Department of Education Determination of Preliminary Eligible Costs for Debt Service Aid:

Charles H. Bullock Creation of De-Escalation Rooms	3310-060-16-1000	\$63,499.00
Northeast Foundation Waterproofing	3310-140-16-3000	\$92,958.00

**Eve Robinson moved to approve the following resolution:**

WHEREAS, Pursuant to Section 5 of the Educational Facilities Construction and Financing Act, the Montclair Board of Education submitted applications to the Department of Education for Rehabilitation at the schools listed above, and

WHEREAS, the Department of Education has approved the above projects and has determined that the State’s share of preliminary eligible costs for each project in Debt Service Aid are as listed above, and

WHEREAS, the School Business Administrator certifies that capital funds are available for the local share of these projects,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education accepts the State’s determination of preliminary eligible costs and the State’s share of preliminary costs, and

BE IT FURTHER RESOLVED that the Montclair Board of Education elects to accept debt service aid from the EDA as its funding option, and

BE IT FINALLY RESOLVED that the Montclair Board of Education elects to administer the construction of these projects and authorizes the Board Architect, Parette Somjen Architects, LLC, to prepare all plans, specifications, drawings and necessary bid related documents for these projects.

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
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Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

6. Resolution Re: Award of Sale of Hydraulic Sweeper for Turf Fields

**Eve Robinson moved to approve the following resolution:**

WHEREAS, personal property of the board of education no longer required for school purposes which may be sold for a profit are subject to the bidding requirements of New Jersey Statutes 18A:18A-45, and

WHEREAS, in accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on July 14, 2016, for the Sale of a Hydraulic Sweeper for Turf Fields. One (1) company received copies of the bid sheet and one (1) bid was received.

NOW THEREFORE BE IT RESOLVED THAT the Montclair Board of Education awards the sale of a Hydraulic Sweeper for Turf Fields to Jersey One Auto, 459-497 Tonnelle Avenue, Jersey City, New Jersey, 07307, in the amount of \$10.00.

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

7. Resolution Re: Award of Sale of 1993 GMC 3500 Van

**Eve Robinson moved to approve the following resolution:**

WHEREAS, personal property of the board of education no longer required for school purposes which may be sold for a profit are subject to the bidding requirements of New Jersey Statutes 18A:18A-45, and

WHEREAS, in accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on July 14, 2016, for the Sale of a 1993 GMC 3500 Van. One (1) company received copies of the bid sheet and one (1) bid was received.

NOW THEREFORE BE IT RESOLVED THAT the Montclair Board of Education awards the sale of a 1993 GMC 3500 Van to Jersey One Auto, 459-497 Tonnelles Avenue, Jersey City, New Jersey, 07307, in the amount of \$106.00.

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Jessica de Koninck	<b>x</b>			
Jevon Caldwell-Gross	<b>x</b>			
Laura Hertzog	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin	<b>x</b>			
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

8. Resolution Re: Award of Sale of 1995 Chevy Van

**Eve Robinson moved to approve the following resolution:**

WHEREAS, personal property of the board of education no longer required for school purposes which may be sold for a profit are subject to the bidding requirements of New Jersey Statutes 18A:18A-45, and

WHEREAS, in accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on July 14, 2016, for the Sale of a 1995 Chevy Van. One (1) company received copies of the bid sheet and one (1) bid was received.

NOW THEREFORE BE IT RESOLVED THAT the Montclair Board of Education awards the sale of a 1995 Chevy Van to Jersey One Auto, 459-497 Tonnelles Avenue, Jersey City, New Jersey, 07307, in the amount of \$111.00.

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

9. Resolution Re: Award of Sale of 1989 Ford F-350 Custom Rack Truck

**Eve Robinson moved to approve the following resolution:**

WHEREAS, personal property of the board of education no longer required for school purposes which may be sold for a profit are subject to the bidding requirements of New Jersey Statutes 18A:18A-45, and

WHEREAS, in accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on July 14, 2016, for the Sale of a 1989 Ford F-350 Custom Rack Truck. One (1) company received copies of the bid sheet and one (1) bid was received.

NOW THEREFORE BE IT RESOLVED THAT the Montclair Board of Education awards the sale of a 1989 Ford F-350 Custom Rack Truck to Jersey One Auto, 459-497 Tonnelles Avenue, Jersey City, New Jersey, 07307, in the amount of \$176.00.

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			



Eve Robinson	x			
Franklin Turner	x			

10. Resolution Re: Award of Sale of 1993 16' Trailer

**Eve Robinson moved to approve the following resolution:**

WHEREAS, personal property of the board of education no longer required for school purposes which may be sold for a profit are subject to the bidding requirements of New Jersey Statutes 18A:18A-45, and

WHEREAS, in accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on July 14, 2016, for the Sale of a 1993 16' Trailer. One (1) company received copies of the bid sheet and one (1) bid was received.

NOW THEREFORE BE IT RESOLVED THAT the Montclair Board of Education awards the sale of a 1993 16' Trailer to Jersey One Auto, 459-497 Tonnelle Avenue, Jersey City, New Jersey, 07307, in the amount of \$15.00.

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

11. Resolution Re: Acceptance of Grant Award and Approval of Submission of the Individuals With Disabilities Education Act (IDEA) Part B Grant Application for Fiscal Year 2017

**Eve Robinson moved to approve the following resolution:**

WHEREAS, the State Department of Education requires Boards of Education to accept the grant allocations and approve the submission of Individuals with Disabilities Education Act (IDEA) Part B grant application;

NOW THEREFORE BE IT RESOLVED, that the Montclair Board of Education accepts the grant allocations as noted below and approves the submission of the Individuals with Disabilities Education Act (IDEA) Part B grant application for fiscal year 2017.

IDEA Part B, Basic Allocation	\$ 1,689,857
IDEA Part B, Preschool Allocation	\$ 57,401

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

12. Resolution Re: Acceptance of Grant Award and Approval of Submission of the New Jersey Schools Insurance Group (NJSIG) Safety Grant Application

**Eve Robinson moved to approve the following resolution:**

WHEREAS, the State Department of Education requires Boards of Education to accept the grant allocations and approve the submission of the New Jersey Schools Insurance Group's (NJSIG) 2014-2015 safety grant application;

NOW THEREFORE BE IT RESOLVED, that the Montclair Board of Education accepts the grant allocation of \$5,007 and approves the submission of the New Jersey Schools Insurance Group's (NJSIG) 2014-2015 safety grant application to be awarded during the 2016-2017 school year.

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

13. Agenda Title: Award of Contract for the Following Supplies: General Classroom, Athletic, Audio Visual, Copy Duplicator, Custodial, Elementary Science, Family/Consumer Science, Fine Arts, Health and Trainer, Language Arts, Library, Math, Music, Office/Computer, Physical Education, Rocketry, Science, Special Needs, Teaching Aids, and Technology for the 2016-2017 School Year

**Eve Robinson moved to approve the following resolution:**

Topic: School supplies are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with the provisions of N.J.S. 18A:18A-4, specifications were developed for general classroom, athletic, audio visual, copy duplicator, custodial, elementary science, family/consumer science, fine arts, health & trainer, language arts, library, math, music, office/computer, physical education, rocketry, science, special needs, teaching aids, and technology supplies by the firm of Educational Data Services, Inc. for the Educational Cooperative Pricing System. Sealed, competitive public bids for the supplies listed above were advertised and subsequently received by the Educational Services Commission of Morris County, host for Essex/Hudson/Passaic Cooperative Bid as indicated below. The bids were analyzed by Educational Data.

Superintendent's Recommendations: In accordance with the recommendations of the firm of Educational Data Services, I recommend that the Montclair Board of Education award a contract to the vendors on a list kept on file in the Business Office for the following categories:

General Classroom Supplies	\$ 61,606.55	Library Supplies	\$ 962.02
Athletic Supplies	52,115.04	Math Supplies	461.01
Audio Visual Supplies	174.16	Music Supplies	724.07
Copy Duplicator Supplies	30,813.83	Office/Computer Supplies	10,066.13
Custodial Supplies	34,538.88	Physical Education Supplies	2,752.99
Elementary Science Supplies	162.65	Rocketry Supplies	270.80
Family/Consumer Science Supplies	499.89	Science Supplies	12,334.90
Fine Arts Supplies	21,990.68	Special Needs Supplies	544.81
Health & Trainer Supplies	15,429.27	Teaching Aids Supplies	5,464.86
Language Arts Supplies	519.31	Technology Supplies	540.46

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

14. Resolution Re: Acknowledgment of Annual Violence and Vandalism Report (EVVRS)

**WITHDRAWN**

**~~moved to approve the following resolution:~~**

WHEREAS pursuant to N.J.S.A. 18A:17-46, the school district is required to report to the Board of Education and the New Jersey Department of Education all acts of violence, vandalism, and harassment, intimidation and bullying (EVVRS report), and

WHEREAS the district administration on July 13, 2016 electronically submitted the required EVVRS report for SY 2015-2016 to the New Jersey Department of Education, and

WHEREAS the district administration on July 25, 2016 reported on the EVVRS report to the Board of Education,

BE IT RESOLVED that the Montclair Board of Education acknowledges that the district submitted the required EVVRS report and reported to the Board of Education on same.

**Seconded by \_\_\_\_\_ and approved by a vote of**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck				
Jevon Caldwell-Gross				
Laura Hertzog				
Joseph Kavesh				
Anne Mernin				
Eve Robinson				
Franklin Turner				

15. Resolution Re: Contract for Services Under Chapter 226, Laws of 1991, School Year 2016-2017

**Eve Robinson moved to approve the following resolution:**

**WHEREAS**, the Montclair Board of Education has authorized the attached service contract pursuant to Chapter 226, Laws of 1991.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of Montclair, New Jersey intends to effect a contractual agreement with the Essex Regional Educational Services Commission to provide Nursing services from July 1, 2016 to June 30, 2017 to students who attend non-public schools in Montclair in accordance with Chapter 226, Laws of 1991 and the rules and regulations governing the provision of auxiliary services to students in non-public schools. The total allocation for this service shall not exceed the dollar amount allotted under Chapter 226, Laws of 1991.

**NURSING SERVICES FOR NONPUBLIC SCHOOLS**  
**(Chapter 226, Laws of 1991)**  
**SCHOOL YEAR 2016-2017**

A. Pursuant to official action taken at a meeting of the Board of Education of Montclair, in the County of Essex, held on July 25, 2016.

1. Said District agrees that the Board of Directors of the Essex Regional Educational Services Commission (ERESC) shall provide nursing services to nonpublic school students in accordance with Chapter 226, Laws of 1991 attending the following schools located within the district:

Please see attached SCHOOL LISTING

2. The terms of the Agreement shall be in effect from July 1, 2016 through June 30, 2017.

**B. BILLING & PAYMENT**

The forwarding of payments to the ERESO by the District is of utmost importance in order for the ERESO to meet its obligation in a timely manner. The District shall forward to the ERESO the payment due per the monthly invoice by the 30th of the following month in which the services were provided. The initial payment is due no later than October 30th. The total cost of this Agreement shall not exceed the State funded amount which the District receives for providing health services to nonpublic schools in accordance with Chapter 226, Laws of 1991.

**C. SERVICES**

The ERESO will employ registered nurses to provide the following services to the extent of the funding received for each nonpublic school located within the District. The number of hours nurses are assigned to each funded nonpublic school will depend upon the limitations of this funding.

1. Maintaining student health records. Notify local health officials of any students who have not been properly immunized.
2. Assist with medical examination, including dental screening.
3. Conduct vision and hearing screenings.
4. Conduct scoliosis screenings. Conduct examinations of pupils between the ages of 10 and 18 for the condition known as scoliosis.
5. Extend emergency nursing care provided to public school pupils to those pupils who are enrolled full-time in the nonpublic school who are injured or become ill at school or during participation on a school team or squad. The district board of education is required to adopt written policies and procedures extending emergency medical care to nonpublic school students.

6. Provide medical equipment for the above services where needed, such as scale, blood pressure machine, lighted eye screening box, audiometer, etc. within the limits of the individual nonpublic school's state appropriated funding.

7. Provide medical supplies such as rubber gloves, tongue depressors, thermometers, emergency first aid kits, etc. within the limits of the individual nonpublic school's state appropriated funding.

8. Provide additional medical services within the limits of the individual nonpublic school's State appropriated funding.

The ERESC will assist the District in meeting all State reporting requirements and will work cooperatively with the District in preparation for the Department of Education monitoring of funds allocated for nursing services to nonpublic schools, Chapter 226, Laws of 1991.

IN WITNESS WHEREOF, the Board of Education of Montclair, in the County of Essex, and the Board of Directors of the ERESC have, by resolution, directed that their respective presidents and secretaries must affix to this Agreement, a certified copy of the board resolution approving said Agreement.

BOARD OF DIRECTORS OF THE ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION

Approved: \_\_\_\_\_

\_\_\_\_\_

Date

President

Date

(ERESC) Seal

\_\_\_\_\_  
Secretary

Date

BOARD OF EDUCATION OF THE DISTRICT OF MONTCLAIR

Approved: \_\_\_\_\_

\_\_\_\_\_

Date

President

Date

(District Seal)

---

Secretary

Date

Any alteration of this Agreement/Contract is expressly prohibited without the written consent of the District and the Essex Regional Educational Services Commission.

The Essex Regional Educational Services Commission is an Equal Opportunity Employer (EOE) and as such, is governed by the employment goals promulgated by federal and state regulations.

NONPUBLIC SCHOOLS  
2016-2017

IMMACULATE CONCEPTION HIGH SCHOOL  
33 COTTAGE PLACE  
MONTCLAIR, NJ 07042  
744-7445

LACORDAIRE ELEMENTARY SCHOOL  
155 LORRAINE AVENUE  
UPPER MONTCLAIR, NJ 07043  
746-2660

LACORDAIRE HIGH SCHOOL  
155 LORRAINE AVENUE  
UPPER MONTCLAIR, NJ 07043  
744-1156

MONTCLAIR KIMBERLY ACADEMY  
201 VALLEY ROAD  
MONTCLAIR, NJ 07042  
746-9800

MONTCLAIR COOPERATIVE SCHOOL  
65 CHESTNUT STREET  
MONTCLAIR, NJ 07042  
783-4955

ST. CASSIAN'S SCHOOL  
190 LORRAINE AVENUE  
UPPER MONTCLAIR, NJ 07043  
746-1636

**Seconded by Joe Kavesh and approved by a vote of**



	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

16. Resolution Re: Award of Financing for Purchase of District School Bus

**Eve Robinson moved to approve the following resolution:**

WHEREAS, the Montclair Board of Education has approved in the 2016-2017 school budget the purchase of a new district school bus to serve as the district’s back up bus on the daily routes and provide transportation for field trips and athletic events;

WHEREAS, the Montclair Board of Education would like to purchase a 2017 IC Bus LLC Model PB105 54 passenger school bus from Truck King International Bus Sales utilizing cooperative pricing from the Educational Services Commission of New Jersey (ESCNJ) cooperative, Contract #MRESC 15/16-37, for a price of \$97,140.46; and

WHEREAS, in accordance with Public School Contract Law, specifications for the financing were prepared for the Board of Education by the Educational Services Commission of New Jersey, quotes were requested and advertised and one (1) quote was received on July 20, 2016; and

NOW THEREFORE, BE IT RESOLVED, that the Montclair Board of Education accepts the recommendation of the Educational Services Commission of New Jersey and does hereby authorize the Business Office to proceed with the financing the purchase of a 2017 IC Bus LLC Model PB105 54 passenger school bus with Municipal Leasing Consultants (MLC) 7 Old Town Lane, Grand Isle, Vermont 05458-2325.

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			

Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

M. PUPIL SERVICES

1. Resolution Re: Award of Contract for Professional Services – Megan Randall, Speech Tree Therapy, LLC

**Anne Mernin moved to approve the following resolution:**

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services, and

WHEREAS, the Montclair Board of Education is in need of services associated with speech therapy during the summer, 2016, and

WHEREAS, Megan Randall, Speech Tree Therapy LLC has offered to provide this service based on their contract for an approximate fee of \$3,500.00 with rates as per attached, and

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education does hereby appoint Megan Randall, Speech Tree Therapy LLC to provide this service.

**Contractor Name: MEGAN RANDALL, M.A., CCC-SLP, P.C.**

SPEECH-LANGUAGE SERVICES CONTRACT

Speech Tree Therapy LLC

Term: Summer of 2016 (July 1<sup>st</sup> – August 31<sup>st</sup>)

School Hourly Session Rate: \$100.00

School Half Hour Session Rate: \$50.00

School 45 Minute Session Rate: \$75.00

Group Hourly Rate: \$150.00

Group Half Hour Rate: \$100.00

Group 45 Minute Rate: \$125.00

Home Hourly Session Rate: \$100.00

Home Half Hour Session Rate: \$50.00

Home 45 Minute Rate: \$75.00

Evaluation Rate: \$400.00

Estimated Total for the summer: \$3,500.00

Licensed Speech Language Pathologist

License Number: 015643

**Seconded by Franklin Turner and approved by a vote of 7-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Jessica de Koninck	<b>x</b>			
Jevon Caldwell-Gross	<b>x</b>			
Laura Hertzog	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin	<b>x</b>			
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

2. Resolution Re: Renewal of Contract for Professional Services – Nursing Services 2016-2017 School Year

**Anne Mernin moved to approve the following resolution:**

WHEREAS, N.J.S.A. 18A:18A-5 states in part “Any purchase, contract or agreement... may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...”, and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services, and

WHEREAS, the Montclair Board of Education is in need of professional services for nursing services for Montclair Public School students,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education appoints the firm of Gold Medal Health Aide for a period effective July 1, 2016 through June 30, 2017 at the rate of \$66.00/hour, and

BE IT FINALLY RESOLVED that the Business Administrator/Board Secretary shall be authorized to issue a contract to Gold Medal Health Aide.

**Seconded by Franklin Turner and approved by a vote of 7-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Jessica de Koninck	<b>x</b>			
Jevon Caldwell-Gross	<b>x</b>			
Laura Hertzog	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin	<b>x</b>			
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

3. Resolution Re: Resolve 013044 Educational Program

**Eve Robinson moved to approve the following resolution:**

**WHEREAS**, the attorney for the Board of Education has forwarded Amendment to the Parties’ Settlement Agreement regarding the matter of 013044.

**NOW, THEREFORE, BE IT RESOLVED** that the Board Secretary is authorized to execute this Agreement on behalf of the Board of Education.

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Jessica de Koninck	<b>x</b>			
Jevon Caldwell-Gross	<b>x</b>			
Laura Hertzog	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin	<b>x</b>			
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

4. Resolution Re: Resolve 983276 Educational Program

**Eve Robinson moved to approve the following resolution:**

**WHEREAS**, the attorney for the Board of Education has forwarded Settlement Agreement regarding the matter of 983276.

**NOW, THEREFORE, BE IT RESOLVED** that the Board Secretary is authorized to execute this Agreement on behalf of the Board of Education.

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Jessica de Koninck	<b>x</b>			
Jevon Caldwell-Gross	<b>x</b>			
Laura Hertzog	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin	<b>x</b>			
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

5. Resolution Re: Approval of Out Of District Placements

**Eve Robinson moved to approve the following resolution:**

**WHEREAS**, the Superintendent recommends that the Board approves the actions contained in the attached Out-of-District Placements for the 2016-2017 school year.

**BE IT RESOLVED** that the Board approves the attached lists.

**MONTCLAIR PUBLIC SCHOOLS**

OUT OF DISTRICT PLACEMENTS PRESENTED TO THE BOARD

**MONTCLAIR COMMUNITY PRE-K FOR SY 2016-2017 7-25-16**

Student ID	Amount
983552	\$15,000
984107	\$15,000
984114	\$15,000
984117	\$15,000
983536	\$15,000
984330	\$15,000
984285	\$15,000
983424	\$15,000
984312	\$15,000
984111	\$15,000

**EARLY EXPLORERS 7-5-16 THRU 7-29-16**

Student ID	Amount
982671	\$560.00
984405	\$560.00
983551	\$560.00

**MONTCLAIR PUBLIC SCHOOLS**

**OUT OF DISTRICT PLACEMENTS PRESENTED TO THE BOARD**

Note: Tuition amounts listed below are based on full-year costs due to the need to estimate if attendance dates have not yet been determined. Actual costs will be reflected on contract when it is issued.

Student ID	School	Amount
982489	YMCA-Early Adventures	\$460.00
031032	Lindamood -Bell	\$7,320.00
013701	Lindamood-Bell	\$12,200.00
013082	Lindamood-Bell	\$13,908.00
012148	SUMMIT CAMP	\$6000.00

**Seconded by Joe Kavesh and approved by a vote of 7-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Jessica de Koninck	<b>x</b>			
Jevon Caldwell-Gross	<b>x</b>			
Laura Hertzog	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin	<b>x</b>			
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

N. HUMAN RESOURCES

1. Resolution Re: Approval of Job Description: School Bus Driver

**Joe Kavesh moved to approve the following resolution:**

WHEREAS the Montclair Board of Education requires a School Bus Driver to support the needs of the district,

BE IT RESOLVED that the Montclair Board of Education approves the attached job description for School Bus Driver pursuant to Board Policy P-2130.

**Position Description:** School Bus Driver  
**Position Type:** School Bus Driver (Non-Certificated)  
**Date Posted:**  
**Closing Date:**  
**Location:** Central Services  
**Date Available:**

**Who We Are:**

The Montclair Public School District is dedicated to creating a culture of learning and continuous improvement that provides every child with a high quality, rich, and rigorous education, through a magnet system of integrated schools in which every school represents a strong, diverse, and vibrant community of learners.



**What We Need:**

A school bus driver to provide safe and efficient transportation for students in a timely and responsible manner. Responsible for responding to all school bus breakdowns. To assist with any bus run which is delayed for any unforeseen reason. Cover athletic events and field trips when possible.

**QUALIFICATIONS:**

- Hold a valid commercial driver's license with all appropriate endorsements and classifications plus other licenses, permits and certifications required by the State of New Jersey.
- Demonstrate good written and oral communication skills.
- Complete testing for alcohol and substance abuse as required by Board of Education.
- Satisfy requirements established by the state mandated biannual physical examination.
- Maintain a satisfactory driving record and pass a criminal background check as required by contractual, local, state and federal requirements.
- Demonstrate the ability to assist students in the evacuation of the bus in an emergency.
- Demonstrate the ability to drive full-size buses and vans and standard shift vehicles and to use lift equipment and securement devices.

**REPORTS TO:**

Transportation Manager/Supervisor

**JOB GOAL:** Provide safe and efficient transportation for students in a timely and responsible manner

**PRIMARY RESPONSIBILITIES:**

- Obey all traffic laws.
- Observe all mandatory safety regulations applicable to use of the school bus.
- Maintain effective discipline when students are on the bus.
- Report undisciplined students to the school principal or assistant principal.
- Keep assigned bus clean and orderly.
- Adhere to established routes, designated bus stops and assigned time schedules.
- Complete a walk-through of the bus before and after each bus trip.
- Check bus before each operation for mechanical defects.
- Notify the proper authority in case of mechanical failure or lateness.
- Discharge students only at designated stops.
- Exercise responsible authority when on out-of-district school trips.
- Transport only authorized students.
- Report all accidents and pupil injuries and complete required reports.
- Enforce regulations against smoking and eating or drinking on the bus.
- Attends in-service training programs as required.
- Completes all assigned forms and reports.
- Drive defensively, consistent with weather and traffic conditions.
- Maintain all fluid levels (oil, transmission, antifreeze, fuel, etc.)

- Performs light maintenance (add air to tires, replace burned out bulbs, etc.) as necessary.
- Assist with all state required bus safety and evacuation drills.
- Follow established procedures in the event of an emergency.
- Conducts a pre-trip safety inspection of the bus prior to each trip and completes the School Bus Condition Report.
- Provides office/clerical support to the Transportation Office and Business Office as needed/assigned.

**Terms of Employment:** 12 month, salary and benefits as determined by the Board, split shift from 7:00am-11:30am, 2:00pm-4:30pm (assumes a one-hour paid lunch from 11:30am-12:30pm for an eight-hour day)

**Evaluation:** Performance of this job will be evaluated annually in accordance with the Board's policy on evaluation of non-certified staff.

Established: June 2016 BOE Approved: 7.25.16

The Montclair Public School District encourages people with disabilities, minorities, veterans and women to apply. Applicants and employees will not be discriminated against on the basis of any legally protected category.

EEO/AA/Vet/Disability Employer

**Seconded by Jevon Caldwell-Gross and approved by a vote of 7-0**

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

2. Resolution Re: Approval of Personnel Report

**Joe Kavesh moved to approve the following resolution:**

WHEREAS, the Superintendent has recommended that the Board approved the actions contained in the attached Personnel Report.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the Personnel Report of July 25, 2016 including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law.

**Seconded by Jevon Caldwell-Gross and approved by a vote of 7-0**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Jessica de Koninck	<b>x</b>			
Jevon Caldwell-Gross	<b>x</b>			
Laura Hertzog	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin	<b>x</b>			
Eve Robinson	<b>x</b>			
Franklin Turner	<b>x</b>			

O. BOARD OF EDUCATION

1. Resolution Re: Field Trips Costs

**Anne Mernin moved to approve the following resolution:**

WHEREAS during the past year, Montclair Board of Education has had multiple discussions regarding costs of field trips;

WHEREAS members of the public have also expressed concerns regarding costs of those trips;

WHEREAS the Board has agreed that it would be preferable not to create circumstances in which families must choose between keeping their children home from field trips or requesting financial assistance from the district;

NOW THEREFORE BE IT RESOLVED that, effective immediately, and for the entirety of the 2016-2017 academic year, all field trip costs for all children in the Montclair School District eligible for reduced cost or free school meals will be waived; and

BE IT FURTHER RESOLVED that, effective immediately, all permission slips will state that these fees will be waived, and all staff and parents will be advised of this fact no later than the beginning of the school year; and

BE IT FURTHER RESOLVED that, effective immediately, no child or family will be charged more than \$200.00 for any field trip; and

BE IT FURTHER RESOLVED that, during the 2016-17 school year, the Board Policy Committee will do a comprehensive review of the current field trip policy, will determine what, if any changes should be made to the existing field trip policies and regulations, and make recommendations to the Board as to any proposed policy changes no later than May 15, 2017.

**Seconded by Laura Hertzog**

2. Resolution Re: Amended Field Trips Costs

**Franklin Turner moved to approve the following resolution:**

WHEREAS during the past year, Montclair Board of Education has had multiple discussions regarding costs of field trips;

WHEREAS members of the public have also expressed concerns regarding costs of those trips;

WHEREAS the Board has agreed that it would be preferable not to create circumstances in which families must choose between keeping their children home from field trips or requesting financial assistance from the district;

NOW THEREFORE BE IT RESOLVED that, effective immediately, and for the entirety of the 2016-2017 academic year, all field trip costs for all children in the Montclair School District eligible for reduced cost or free school meals will be waived; and

BE IT FURTHER RESOLVED that, effective immediately, all permission slips will state that these fees will be waived, and all staff and parents will be advised of this fact no later than the beginning of the school year; and

BE IT FURTHER RESOLVED that, effective immediately, no child or family will be charged more than \$50.00 for any field trip; and

BE IT FURTHER RESOLVED that, during the 2016-17 school year, the Board Policy Committee will do a comprehensive review of the current field trip policy, will determine what, if any changes should be made to the existing field trip policies and regulations, and make recommendations to the Board as to any proposed policy changes no later than May 15, 2017.

**Seconded by Laura Hertzog and approved by a vote of 6-1**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Jessica de Koninck	<b>x</b>			
Jevon Caldwell-Gross	<b>x</b>			
Laura Hertzog	<b>x</b>			
Joseph Kavesh	<b>x</b>			
Anne Mernin	<b>x</b>			
Eve Robinson		x		
Franklin Turner	<b>x</b>			

**P. ANNOUNCEMENT OF FUTURE MEETING DATES**

A Board Governance Workshop will be held on Friday, July 29, 2016 at 9:00 am at the Charles H. Bullock School at 55 Washington Street. There will be no actionable items. The next public meeting of the Montclair Board of Education will be held on Wednesday, August 10, 2016 at 4:30 p.m. in the George Inness Annex Atrium. The meeting will open in public and immediately go into closed session until approximately 7:30 pm.

**Q. ADJOURNMENT at 10:30 pm**